

NYC MEANS BUSINESS

Reopen & Stay Safe at Work



Small Business
Services

Consumer and
Worker Protection

Health and
Mental Hygiene



What employers must do

BEFORE YOU REOPEN

- Visit forward.ny.gov and read all of the New York State guidelines for your industry.
- Fill out the affirmation form at forms.ny.gov/s3/ny-forward-affirmation
- Develop a safety plan (template available at forward.ny.gov) and post it at your worksite where workers can see it.

What employers must do and workers should expect

WHEN BUSINESS REOPENS



Conduct an employee health screening every day. Workers should stay home if sick or go home if they become sick at work.



Give workers free face coverings and provide replacements. Workers must stay at least 6 feet from others and wear a face covering or mask if they are less than 6 feet from others.



Provide and maintain hand hygiene stations for personnel, including handwashing with soap, water, and paper towels, as well as an alcohol-based hand sanitizer containing 60% or more alcohol for areas where handwashing is not feasible.



Regularly clean shared equipment and frequently touched surfaces.



Post signs and put tape or other markers to show people where to stand.

Review ALL guidance specific to your industry on forward.ny.gov.

The information in this document is not exhaustive – your business is subject to requirements that are not on this one-pager.

These requirements are to protect everyone — employers, workers, customers — from COVID-19.

For the latest updates, visit nyc.gov/coronavirus.

EMPLOYERS

For more information, call **888-SBS4NYC (727-4692)** or visit nyc.gov/business.

WORKERS

For more information, call **311** and ask for the Worker Protection Hotline or visit nyc.gov/workers.